

Junior Policy Analyst – AI and Black Communities

Organization: AI Nexus for Black Innovators (AINBI)

Location: Remote, Canada

Time Commitment: 5–7 hours per week

Term: Six months

Position Type: Volunteer

Website: <https://ainbi.org/>

About AINBI

AI Nexus for Black Innovators (AINBI) works to increase the participation and leadership of Black communities in artificial intelligence, technology, innovation and public policy.

We want to ensure that Black communities have a meaningful voice in decisions about AI, digital systems, employment, education and the future of work.

About the Role

AINBI is looking for a curious and motivated **Volunteer Junior Policy Analyst** to support our research and advocacy work on artificial intelligence and Black communities in Canada.

This is an entry-level opportunity for a student, recent graduate, early-career professional or community member who wants to gain practical experience in AI policy, research, advocacy and public engagement.

You do not need to be an AI expert. Training, guidance and support will be provided. We are looking for someone who is willing to learn, conduct research, ask thoughtful questions and contribute new ideas.

What You Will Do

In this role, you will:

- Research current Canadian policies related to artificial intelligence.
- Follow news, government announcements and consultations about AI.
- Explore how AI may affect Black communities in Canada.
- Help identify concerns related to bias, discrimination, privacy, employment and access to technology.
- Prepare short research summaries, briefing notes and policy updates.
- Help draft letters, consultation responses and policy submissions.
- Support AINBI's advocacy work on responsible and inclusive AI.
- Help plan webinars, roundtables and public education events.
- Research possible speakers, partners and webinar topics.
- Prepare discussion questions and event notes.
- Attend virtual team meetings and contribute ideas.
- Help explain complex AI and policy topics in clear, simple language.

Topics You May Explore

Your research may include:

- AI governance and regulation

- Bias and discrimination in AI systems
- Privacy and data protection
- Facial recognition and surveillance
- AI in employment and hiring
- AI in education and public services
- The future of work
- Digital access and inclusion
- Opportunities for Black entrepreneurs and innovators
- Black representation in technology
- Responsible and ethical AI

Who Should Apply

This opportunity may be a good fit for:

- College or university students
- Recent graduates
- Early-career professionals
- People changing careers
- Community advocates
- Individuals interested in technology and social justice

Applicants may have a background or interest in:

- Public policy
- Political science
- Law
- Artificial intelligence
- Technology
- Social sciences
- Human rights
- Communications
- Research
- Public administration
- Equity and inclusion

What We Are Looking For

The ideal volunteer will have:

- An interest in AI, public policy and Black communities.
- Good research and writing skills.
- The ability to summarize information clearly.
- Curiosity and a willingness to learn.
- Strong organization and time-management skills.
- The ability to work independently in a remote environment.
- Respect for different perspectives and lived experiences.
- An understanding of, or interest in learning about, anti-Black racism and systemic barriers in Canada.

Previous policy experience is not required.

Experience writing school papers, research assignments, community reports, articles or briefing notes is an asset.

What You Will Gain

This volunteer role offers:

- Hands-on experience in AI policy and governance.
- Training and guidance from AINBI leadership.
- Experience conducting policy research.
- Opportunities to contribute to advocacy and government submissions.
- Experience helping organize webinars and policy discussions.
- Professional networking opportunities.
- The chance to build your résumé and writing portfolio.
- A reference letter after successful completion of the volunteer term.
- Recognition for your contributions to AINBI's work.

Time Commitment

The volunteer will contribute approximately **5–7 hours per week for six months**.

The position is fully remote and offers flexible working hours. Some virtual meetings, webinars or consultations may take place during regular business hours.

Equity and Inclusion

AINBI strongly encourages applications from Black students, recent graduates, newcomers, people with disabilities and individuals who are underrepresented in technology and public-policy spaces.

You do not need to meet every qualification to apply. We value lived experience, community knowledge, enthusiasm and a willingness to learn.

How to Apply

Interested applicants are invited to submit:

- A current résumé
- A short cover letter explaining their interest in the position
- A brief example of a project, event, school assignment, or volunteer activity they have helped coordinate

Please send your résumé and cover letter to contact@ainbi.org with the subject line:

Volunteer Project Manager – AINBI

Application deadline: August 15, 2026

We thank all applicants for their interest. Only those selected for an interview will be contacted.

Join AINBI

Artificial intelligence is changing how people work, learn, access services and participate in the economy.

Join AINBI and help ensure that Black communities are included in shaping Canada's AI future.